



Alice Model Nursery School

Charging and Remissions Policy School Activities and Extended Provision 2024-2025

Rationale:

The 1996 Education Act requires all schools to have a policy on charging for school activities, which will be kept under regular review. This policy identifies activities for which charges will and will not be made.

Aims:

- To set out the circumstances under which charges may be made
- To set out the circumstances under which voluntary contributions will be requested from parents and carers

Objectives:

- To maintain the right to 15/30 hours free nursery education
- To maintain affordable Extended Provision
- To confirm that the school may ask for voluntary contributions for the benefit and support of any activity organised by the school

Equal Opportunities and Inclusion:

At Alice Model we believe that all our children and families should have an equal opportunity to benefit from our activities and visits independent of their financial means. This charging policy describes how we will do our best to ensure that a range of visits and activities are offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities. We are strongly committed to positive action to ensure that visits and activities are fully accessible to all pupils regardless of their gender, ethnicity, physical disability, belief, ability, linguistic, cultural or home background.

Voluntary Contributions:

The school does not charge for any activities taking place during school hours; there may be an exception, however, for **outings and visits***. Separately from the matter of charging, the school may seek voluntary contributions in order to offer a wide variety of experiences to pupils, including: buying healthy snacks to share during the day; buying food and resources for events and celebrations; supporting charitable events. All requests for voluntary contributions will emphasise their voluntary nature and the fact that pupils of parents who do not make such contributions will be treated no differently from those who have.

If any activity/outing cannot be funded without voluntary contributions, families will be notified of this from the outset. No child will be excluded from an activity/outing because families are unable to pay. If insufficient contributions are raised, the outing or activity may have to be cancelled if there is no way to make up the shortfall.

If a parent/carer is unwilling or unable to pay, their child will be given an equal chance to participate in the activity or go on the visit. **Profit will not be made from any voluntary contributions from our families.**

No Charges will be Made for:

- Free entitlement of 15/30 hours nursery education per week for 2, 3 and 4-year-olds

Activities for Which Charges May be Made:

- Extended Day provision
- Top-Up Hours
- Outings and visits
- Visits by specific groups/entertainers to the school
- Specific activities

Profit will not be made through any charges asked of our families.

Extended Day/Top-Up Charges:

All 3 and 4-year-old children are currently entitled to attend nursery for 15 hours each week without charge. If your child doesn't qualify for the additional free 15 hours, some parents/carers may wish to take advantage of an additional 15 'top-up' hours. We also provide Breakfast and/or After School Clubs for our 3 and 4-year-olds. In order to provide such education and care, it will be necessary for such places to be self-financing, therefore a charge will be made for 15 hours 'top-up' and each Breakfast and After School Club attended by the child. The cost per session is reviewed regularly and may be subject to change to reflect changes in staffing and resource costs. Information about changes in costs will be given to families at least half a term in advance of the change. To enquire about current costs, you can: ask our Office Team at Reception; call: 020 7790 5425; email: admin@alicemodel.towerhamlets.sch.uk

***Outings and Visits:**

Alice Model staff organise outings according to the children's needs and interests, and to benefit the children and their families. These outings usually take place within the framework of the school day (9am – 3.15pm) with full support of the Governing Body. Most of our outings are local, free or may just require adults to use their Oyster/contactless cards. For visits which require additional funding, such as travel costs, admittance to an event/attraction etc, there may be a charge for families, but we will ensure that any cost is kept to a minimum.

Breakage, Loss or Damage to School Premises or Equipment:

The nursery reserves the right to charge families if their child is found to be responsible for the wilful destruction of school property or equipment.

Remissions:

In case of family hardship which makes it difficult for pupils to take part in particular activities for which a charge is made, the Governing Body will invite parents to apply, in confidence, for the remission of charges in part or full. Authorisation of remission will be made by the Executive Head, in consultation with the Chair of Governors.

Responsibilities:

The Executive Head will ensure that staff are familiar with, and correctly apply, the charging and remissions policy.

Monitoring and Review:

This policy will be reviewed on an annual basis.

Date for Review: Autumn Term 2025